

Job posting preview

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Bulletin Number	50175BR
Type of Recruitment	Open Competitive Job Opportunity
Department	Parks and Recreation
Position Title	LOCKER ROOM ATTENDANT (TEMPORARY)
Exam Number	D8737G
Filing Type	Standard
Filing Start Date	02/05/2015
Filing End Date	02/11/2015
Filing End Time	5:00 pm PST
Salary Type	Hourly
Salary Minimum	9.00
Salary Maximum	9.00
Position/Program Information	<p>ON-LINE FILING WILL CLOSE AFTER THE FIRST 400 APPLICATIONS ARE RECEIVED - OR- ON WEDNESDAY, FEBRUARY 11, 2015 AT 5:00 PM (PST), WHICHEVER OCCURS FIRST.</p> <p>Issues supplies, checks property and keeps order in the locker and dressing rooms at a County public swimming pool. Incumbents provide assistance and administrative support for pool programs.</p>
Essential Job Functions	<p>Issues bags for patrons personal effects. Checks and files such bags.</p> <p>Keeps the locker room, bathhouse and swimming pool area in a neat, clean and sanitary condition, using institutional janitorial techniques.</p> <p>Observes the conduct of patrons and enforces compliance with departmental regulations. Maintains good public relations and provides information to the public concerning pool policies, procedures and programs.</p> <p>Activates the emergency action plan in the event of an accident, injury or other incident when necessary.</p> <p>Assist pool staff with special swim events, such as running event cards between meet officials and escorting participants from the clerks to the starting area.</p>
Requirements	<p><u>APPLICATIONS MUST BE FILED ON-LINE VIA L.A. COUNTY DEPARTMENT OF HUMAN RESCOURCES WEBSITE. APPLICATIONS SUBMITTED BY U.S. MAIL, FAX OR IN-PERSON WILL NOT BE ACCEPTED.</u></p> <p>MINIMUM REQUIREMENTS: No training or experience is required.</p> <p>AGE: At least sixteen (16) years of age. Applicants must be sixteen(16) years old by July 1, 2015.*</p>
Physical Class	<p>Physical Class III – Moderate: Includes standing or walking most of the time, with bending, stooping, squatting, twisting, and reaching; includes working on irregular surfaces, occasionally lifting objects weighting over 25 pounds, and frequent lifting of 10 -25 pounds.</p>
Special Requirement Information	<p>* Applicants who will be sixteen (16) years old by July 1, 2015 may compete in this examination, however, they will be placed on "withhold" status until they have met the age requirement. Date of birth verification is required at time of appointment.</p>

Examination Content	<p>This examination will consist of an interview weighted 100%. The interview will cover training, experience, personal fitness and general ability to perform the essential duties of the position.</p> <p>Candidates must achieve a passing score of 70% or higher on the examination in order to be placed on the eligible list.</p> <p>Candidates who apply and are accepted for LOCKER ROOM ATTENDANT (TEMPORARY) (Exam# D8737G) and LOCKER ROOM ATTENDANT (SFV, AV, SCV, Simi Valley Areas, TEMPORARY) (Exam# D8737H) will be interviewed once and their score will be used for both exams.</p>
Special Information	<p>FINGERPRINING AND SECURITY CLEARANCE: Employment is subject to security clearance which may include fingerprinting. Any false statement or omission of material fact may cause forfeiture of employment right. Information presented on employment applications, resumes and during the examination process is subject to verification.</p>
Vacancy Information	<p>The positions are for temporary employment ONLY.</p> <p>Locker Room Attendant position may be located at the following locations:</p> <p><u>East County Pools</u></p> <p>Norman S. Johnson Aquatics Complex, (Arcadia Park) Atlantic, Los Angeles Belvedere, Los Angeles Salazar, Los Angeles City Terrace, Los Angeles Obregon, Los Angeles Loma Alta, Altadena</p> <p><u>South County Pools</u></p> <p>Alondra, Lawndale Krejci, (Athens Park) Los Angeles Campanella, West Compton Bethune, Los Angeles Enterprise, West Compton Carver, Los Angeles Lennox, Lennox Victoria, Carson Cerritos, Cerritos Mona, Compton Garrott, (Washington Park) Los Angeles Keller, Los Angeles Owens, Los Angeles California High School, Whittier Roosevelt, Los Angeles Ted Watkins, Los Angeles</p>
Eligibility Information	<p>The names of candidates receiving a passing grade in the examination will be placed on the eligible list in the order of their score group for a period of twelve (12) months following the date of promulgation.</p>
Application and Filing Information	<p>**IMPORTANT INFORMATION**</p> <p>APPLICATIONS MUST BE FILED ON-LINE. <i>APPLICATIONS SUBMITTED BY U.S. MAIL, FAX OR IN-PERSON WILL NOT BE ACCEPTED.</i></p> <p>Go to: http://hr.lacounty.gov and click the "Job Search" tab.</p> <p>Application status will be sent via E-MAIL ONLY.</p>

Candidates will not be allowed to participate in the examination without proper picture ID such as a California Driver's License, California ID card, Passport, etc. Date of birth verification is required at the time of exam.

Fill out your application completely. Provide any relevant education, training, and experience in the spaces provided so we can evaluate your qualifications for the job.

All information is subject to verification.

We may reject your application at any time during selection process.

INSTRUCTIONS FOR FILING ONLINE:

Applicants must apply online by clicking on the tab above or below this bulletin that reads, **Apply to Job** so you can apply online and track the status of your application and get notified of your progress by mail.

We must receive your application by 5:00 pm, Pacific Time, on the last day of filing.

ADDITIONAL INFORMATION REGARDING ONLINE FILING:

SOCIAL SECURITY NUMBER:

All applicants must enter a valid social security number at the time of filing. Entering anything other than a valid social security (i.e. 000-00-0000, 111-11-1111, etc.) will result in an automatic rejection of your application.

COMPUTER AND INTERNET ACCESS AT LIBRARIES:

For candidates who may not have regular access to a computer or the internet, applications can be completed on computers at public libraries throughout Los Angeles County.

NO SHARING OF USER ID AND PASSWORD:

All applicants must file their application online using their own user ID and password. Using a family member or friend's user ID and password may erase a candidate's original application record.

The acceptance of your application depends on whether you have **clearly** shown that you meet the **SELECTION REQUIREMENTS**. Please fill out the application completely and correctly to receive full credit for any related education, training, and job experience. In the space provided for education, include the names and addresses of schools attended, titles of courses completed, dates completed, and number of credits and/or certificates earned. For each job held, give the name and address of your employer, your job title, beginning and ending dates, description of work performed, and salary earned. All information supplied by applicants is subject to verification.

**County of Los
Angeles
Information**

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

Los Angeles County Child Support Compliance Program: In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

Americans with Disabilities Act of 1990: All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA/Personnel Services for Disabled Persons Coordinator at the number below.

Hearing impaired applicants with telephone teletype equipment may leave messages by calling the teletype phone number below.

The County will attempt to meet reasonable accommodation requests whenever possible.

Department Contact Name	Andrew Zhao
Department Contact Phone	(213) 738-2995
Department Contact Email	recordsinfo@parks.lacounty.gov
ADA Coordinator Phone	(213) 738-2859
Teletype Phone	(213) 427-6118
California Relay Services Phone	800-735-2922
Job Field	Warehouse and Inventory Control Recreation
Job Type	Service/Maintenance

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